

# Workshop & Certification Program Guidelines 2019

National Dog Groomers Association of America, Inc.  
P.O. Box 101, Clark, PA 16113 ph:724/962-2711 fax:724/962-1919  
info@ndgaa.com \* www.ndgaa.com



## Thank You...

for your interest in the National Dog Groomers Association of America's Workshop and Certification Program. NDGAA offers a two tier membership program, Registered and Certified. These guidelines are provided to assist and answer any questions you may have about the workshop & certification program.

**NDGAA** was established in 1969. It is a permanent, professional membership association of persons engaged in the grooming and care of dogs for the promotion of excellence in professional standards. Our curriculum of activities include educational workshops and certification testing, conduction of meeting and groomer seminars and competition. We also maintain a library that serves as a forum for the exchange of professional information and research.

**Our goal** is to upgrade the standards of professional grooming by setting recognized grooming standards such as those taught, encouraged and demonstrated at an accredited NDGAA continuing educational workshop and certification test.

## You must attend an NDGAA Workshop

**NDGAA's** workshops were developed to offer all groomers the opportunity to enhance their grooming skills, to stay current with industry trends and to exchange ideas, methods and opinions with colleagues. All groomers are strongly encouraged to participate in our continuing educational workshops. It is mandatory that all groomers attend at least one workshop before testing. Keep in mind certification testing is on a voluntary basis. You are not required to be a member to take advantage of this exciting opportunity.

**All pre-registered attendees will receive a certificate of participation suitable for framing.** All workshops will be sponsored by NDGAA however, any individual, group, association or other interested party may act as a sponsor or host. Send self addressed stamped envelope to our office for more information.

To help you prepare for the workshop, it is recommended that you obtain the breed profile guidelines available from NDGAA. These guidelines will be beneficial during the workshop as well as prepare you for the certification test. It is also recommended you bring writing material and all of your questions to the workshop site (tablet, pen, pencil).

## Workshop Details

You will be involved in an extensive forum of continuing education & knowledge, networking, enhancement of your grooming and scissoring skills, increased career success and of course camaraderie with fellow pet professionals.

- **Orientation** - An extensive explanation of the certification testing procedure and discussion of NDGAA membership programs and benefits offered, followed by a question & answer session.
- **Breed Demo's** - Demonstrations will consist of showing the proper breed profiles on certifiable breeds available to us at the site. Points that will be discussed include; breed conformation with emphasis on balance, symmetry and smoothness of finish.
- **Stripping, Thinning & Carding** - Whether you are new to these techniques or want to perfect your skills, our certifiers will show you the correct method of grooming a hard coat and what to do with a blown coat. We will go over the correct usage of stripping knives, thinning shears, stripping blocks and carding with blades.
- **Patterns** - Certifiers will share with you the correct line placements on terrier and sporting breeds, as well as correct feet, ears and heads. We will also touch on how to evaluate the poodle for proper pattern placement and how to achieve the proper poodle topknot.

**NDGAA REGISTERED & CERTIFIED MEMBERS  
ENJOY DISCOUNTED ADMISSION FEES TO OUR  
WORKSHOPS & OTHER NDGAA EVENTS!**

Pre-Register online at: [www.ndgaa.com](http://www.ndgaa.com)  
email: [info@ndgaa.com](mailto:info@ndgaa.com)

## Certifiers



**Nancy Han, NCMG**  
**Sarah Hawks, NCMG**  
**Ann Martin, NCMG**  
**Chris Pawlosky, NCMG**  
**Joan Anderson, NCMG**

**Judy Hudson, NCMG**  
**Sue Zecco, NCMG**  
**Carol Kokkeler, NCMG**  
**Jodi Murphy, NCMG**  
**Irina Pinkusevich, NCMG**

**Lisa Leady, NCMG**  
**Diane Betelak, NCMG**  
**Michell Evans, NCMG**  
**Sue Watson, NCMG**

**Wendy Booth, NCMG - NDGAA Certification Coordinator**

# Workshop & Certification

## Fee's & Payment Info

Workshop fee is \$125 pp (\$150 at the door) \* Members pay only \$110

Active NCMG's pay only .....\$75

Mini-Workshop fee is \$75 pp (\$85 at the door) \* Members pay only \$60

Testing fees \$125 pp (\$150 at the door) If taking a practical exam you **MUST** take the corresponding written exam at that time. See retesting info on page 6.

•**Certification Test Fee** is \$125 for each phase (written & practical skills) of the testing procedure. \*Practical exams are always administered with the corresponding breed written exams. Members may take writtens at a fee of \$60.00 per test. When you sign up to take your practical skills at a later time, cost is \$100 each (Terriers \$75 each). Master exam is \$125 and can only be taken after at least 2 other phases are successfully passed. (NCMG status will be awarded after all phases are passed and overall average is 85% or higher) Master Exam redo is \$100. This is a private testing session by registration only, spectators are not permitted!

•**Methods of Payment** include check, money order, Visa, Mastercard, Discover and American Express. All fees must be submitted with preregistered application by deadline date listed.

•**Cancellation** - Due to the expense involved in conducting a workshop & certification test, we require 20 groomers, or enough tests, preregistered 14 days before the scheduled date, otherwise the site may be cancelled. NDGAA is not responsible for cancellation due to unforeseen weather, acts of God or non-participation. **Fees will only be refunded should cancellation occur.**

•**Confirmation** - Approximately 10 days prior, you will receive a confirmation letter & map which will be your notification that the event will take place as planned. Should there be a lack of pre-registrants you will be notified by telephone immediately informing you of the cancellation. **Do not leave for the site without first receiving confirmation from NDGAA.**

**Certified Members  
will not be permitted to  
test if certified  
membership fee's  
are delinquent...**

### Breed Profiles/Study Aids - \$45

•Non-Sporting profiles in - Poodle & Bichon Frise

•Sporting profiles in- American Cocker,  
English Cocker & Springer Spaniel

•Long Legged Terrier profiles in -  
Miniature Schnauzer, Wire Fox Terrier,  
Bedlington, Soft Coated Wheaten and  
Kerry Blue Terriers

•Short Legged Terrier profiles -  
West Highland Terrier & Scottish Terrier,  
Sealyham and Cairn Terrier

•Study guide sheet with sample questions

•NCMG written exam study aids which include:  
Pesticide Usage Brochure,  
Cat Bathing & Grooming Procedures  
**\$45** - (includes shipping and handling)

ORDER ONLINE AT  
[www.ndgaa.com](http://www.ndgaa.com)

## NDGAA CERTIFIED MEMBER FEES

Once NDGAA Certified status has been attained, you will become a National Certified Member of the organization. Your certified membership fees are required yearly to maintain your active certified status within the association. This fee enables you to take advantage of the many benefits offered as well as helps us to add new benefits for you. Non-Sporting, Sporting, and Terrier are \$15.00 each, the NCMG certificate is \$25.00 or all 4 for \$50. If fees are overdue by 3 months or more, a \$25.00 late fee is required to reactivate your certified membership. You will not be permitted to take any more tests until delinquent fees are paid.

Approximately 60 days before your designated renewal date, you will be sent an invoice listing the certificates that are renewable at that time. Please check off those certificates you wish to receive with proper fees enclosed. Once you have attained National Certified Master Groomer® status, all dates will automatically be changed to your master date. Again, at this time you may wish to receive only your master certificate.

Those groomers not wishing to maintain their National Certified Membership are not permitted to use the NDGAA logo or the National Certified Master Groomer® or National Certified Groomer phrase. In order to keep the certified membership program progressive, to seek out new benefits for certified members and to keep issues of the "Groomers Voice" coming to you, we require annual certified membership fees be paid.

# Certification

## Guidelines & How to prepare...

Certification is the standardized method to obtain professional recognition for those pet groomers whose knowledge, techniques and abilities have been tested and thereby Certified as having met the high standards set forth by the National Dog Groomers Association of America Certification Program. Certification can only help our profession. Individuals wishing to certify must display exceptional knowledge and skill in both the written and practical skills testing procedure. Only then will you earn the prestigious title of **“National Certified Master Groomer”®**

### Certified Status can provide:

- A valuable aid in evaluating potential employees
- May provide upward mobility in your pricing structure
- Instant credibility and recognition as a professional in the field
- Certified credentials provide increased job responsibilities and opportunities
- You will acquire a higher lever of career development, confidence and self-esteem
- Documentation of your individual skills that may serve as an assessment to potential employers

**Practical Skills** - You are required to demonstrate your grooming skills on one breed for each group (Non-Sporting, Sporting, 2 for Terrier exam). Your grooming skills will be evaluated and graded by our certifiers, our illustrated Breed Profiles in the 14 acceptable breeds will help you immensely in the practical skills portion. **It is mandatory that you attend at least one accredited NDGAA workshop**, this and obtaining official NDGAA breed profile guidelines will help prepare you for the testing procedure. **When taking a practical skills exam you MUST take the corresponding written exam at the same test site.**

**Written exams are intended to test the applicants knowledge of all the breeds within each group. Breed identification reference is the AKC Dog Chart.**

### CERTIFICATION TESTING WILL BE ADMINISTERED IN THE: Non-Sporting, Sporting & Terrier Breed Groups

You will be required to demonstrate your skills on the acceptable breeds listed below:

**Choose 1 Non-Sporting**  
Toy, Miniature or Standard Poodle, Bichon Frise

**Choose 1 Sporting**  
American or English Cocker, Springer Spaniel

**Choose 1 Short Legged Terrier**  
West Highland Terrier, Scottish Terrier, Sealyham Terrier or Cairn Terrier

**Choose 1 Long Legged Terrier**  
Miniature Schnauzer, Wire Fox Terrier, Bedlington Terrier, Soft Coated Wheaten or Kerry Blue Terrier

**Written Portion** - A written exam will be administered with each phase of the practical skills testing procedure; Non-Sporting, Sporting & Terrier, of 100 questions each. These study aids are highly recommended when studying for the Non-Sporting, Sporting and Terrier breed group written exams: **NDGAA Breed Profile Guidelines, AKC Complete Dog Book 20th Edition, AKC Dog Chart, Notes from the Grooming Table (Melissa Verplank).** *Please leave your cell phone with certifier during your written exams.*

**National Certified Master Groomer® Exam** - This written exam consists of 400 questions covering all of the groups not previously taken including working, toy, herding and hound groups, anatomy, breed standards, breed identification, glossary of canine terms, general health, pesticides, and cat questions. Applicants will be allotted two hours to complete the written master examination. **You will not be permitted to take the Master Exam unless at least 2 other phases are completed and passed. NCMG status will be awarded after all phases are passed and overall average is 85% or higher)**

### Master Exam Study aids:

- \*AKC Complete Dog Book 20th Edition
- \*AKC Dog Chart
- \*Notes from the Grooming Table (Verplank)
- \*NDGAA Cat Guidelines
- \*Pesticide Info Sheet

### The Grading Procedure

#### When grading an applicant's work, certifiers look for:

- ♦Correctly set pattern lines, beveled correctly with scissor work smooth, even & well blended on applicable breeds.
- ♦Coat length, cleanliness, mats, tangles, skin disorders & parasites, they check for clipper burns, nicks & cuts.
- ♦Proper interpretation of the breed profiles with emphasis on ability to conform them to pet grooming properly with a reasonable degree of proficiency.
- ♦Each dog is checked for proper balance, eye appeal and symmetry.
- ♦Each groomer must show self control during the grooming process as well as proficiently handle all equipment.

Applicant's being tested must have a 75% in written and practical in order to pass individual breed certification, (overall average must be 85%+ for NCMG status), grades below 75% are unacceptable for a reasonable degree of proficiency in individual breed phases. Overall averages below 85% are unacceptable for National Certified Master Groomer® status.

**A...95-100 B+...90-94 B...85-89 C+...81-84 C...75-80 D...65-74(not acceptable)**

# Certification

## Responsibilities & Helpful Hints

- ♦ **You must furnish your own dog(s), equipment and table.** You MUST bring an extension cord! A clamp on light for your convenience if you are used to a well lit grooming area.
- ♦ All dogs brought to the site are required to be crated and kept under control at all times.
- ♦ Exercise your dogs in designated areas. Bring paper towels, baggies, pooper scooper, etc. to pick up after your dog. You should consider bringing diarrhea medication for your dog and yourself.
- ♦ Each applicant is responsible for cleaning up their grooming/test area of hair, food and food containers.
- ♦ If bringing pre-bathed dogs to the site, use a crate with a grill in case of an accident.
- ♦ Dogs should be bathed no more than 24 hours before testing. Bring a spray bottle of water/waterless shampoo and blow dryer to freshen the coat.
- ♦ Bring a quiet dog if possible that is used to being crated, if staying overnight a barking dog may get you in trouble with the hotel.
- ♦ If you plan on doing brushing, nail clipping, etc., in your room be considerate and put plastic under your work area, this will help keep the room clean. \*Keep in mind, nice hotels are hard to find, please be considerate.
- ♦ Bring spare clippers, blades, snap on combs and scissors packed separately, as equipment failure is very frustrating.
- ♦ Suggested Blades - 5/8, 7/8 & 8/8 for poodle feet. 30,10, 15, 3-3/4, 4, 4F, 5, 5F, 7F, 8-1/2 & 9. A couple of each for the phases you are testing in. Suggested Equipment - Scissors; straight and curved that you are accustomed to using. Snap on combs, thinning shears, stripping tools, pumice stones when applicable. Slicker brushes, nail trimmers and sanding equipment, combs and quick stop and ear cleaner should be included.
- ♦ If traveling away from home bring food and water your dog is accustomed to, wear comfortable shoes & clothing, but most importantly be yourself, relax and have confidence.

### ASK YOURSELF THESE QUESTIONS!

- ♦ Have I carefully read and thoroughly studied the Breed Profile Guidelines?
  - ♦ Did I select the best possible dog with which to display my skills?
  - ♦ Does the dog have a well textured coat?
  - ♦ Does the dog(s) I've chosen have the required coat length?
  - ♦ Is the dog's coat properly prepared and in the best condition possible?
  - ♦ Have I chosen a well mannered dog? A stressful situation such as certification could aggravate a problem/irritable dog creating an unpleasant experience for other groomers, their dogs and certifiers.
  - ♦ Am I familiar with the dog and can I execute the proper breed profile?
  - ♦ Have I perfected my skills and do I have self confidence?
  - ♦ Can I complete the trims within the allotted time? Practice timing your grooming in the shop and perfect methods that will improve your grooming speed.
  - ♦ Have I confirmed the location, date and time of my certification test?  
Allow ample time for arrival and at least 30 minutes for equipment set up. Late arrival increases nervous tension.
  - ♦ Have I clarified questions about certification and do I understand what is required of me?
- PLAN ON SPENDING THE ENTIRE DAY AT THE SITE!!**

### QUESTIONS???

NDGAA, P.O. Box 101, Clark PA 16113  
Ph (724) 962-2711 Fax (724) 962-1919  
OR  
Wendy Booth, NCMG  
719-632-5446 (9am to 5pm -- Mountain Time)  
w\_booth@hotmail.com

Visit our web site for more certification test sites  
[www.ndgaa.com](http://www.ndgaa.com)  
[info@ndgaa.com](mailto:info@ndgaa.com)

**Important:** If you are not yet NDGAA Certified in any breed group and if you are taking a written exam only **it is required that you apply for Registered Membership until the time that you complete and pass at least one group,** and thereby attain Certified Status.

Applicant's being tested must have a 75% in written and practical in order to pass individual breed certification, (**overall average must be 85%+ for NCMG status**), grades below 75% are unacceptable for a reasonable degree of proficiency in individual breed phases.

**Overall averages below 85% are unacceptable for National Certified Master Groomer® status**

### **Practical Skills Exam Details & Times**

You will be required to demonstrate your grooming skills before NDGAA certifiers on the following breeds. It is important you purchase the complete 14 breed profiles for complete grooming information & acceptable patterns. Acceptable breeds and time allotments are listed below for your information. **All undocked, unaltered, uncropped and even dogs with minimal applied color are acceptable for testing.**

• **Non-Sporting** - For the practical skills exam of the Non-Sporting breed, applicants are required to bring their own Poodle or Bichon Frise with at least **8 weeks growth of hair** or enough coat to do proper scissoring and/or pattern work. The dog should be bathed, fluff dried and completely dematted. No crate drying please! Ears should be cleaned and toenails should be trimmed to a proper length prior to testing. **Bichon Frise will be allotted 1 Hour & 45 Minutes.**

**Poodle sizes and times are as follows: 11" and under 1 Hour & 30 Minutes, Over 11" and up to & including 17" 1 Hour & 45 Minutes, Over 17" up to & including 23" 2 Hours, Over 23" will be allotted 2 Hours & 15 Minutes.**

• **Sporting** - For the practical skills exam of the Sporting breed, applicants are required to bring their own American or English Cocker Spaniel or Springer Spaniel with at least **8 weeks coat growth**. The dog should be bathed, fluff dried, have ears cleaned and toenails trimmed prior to testing. All clipper and scissor work must be done as part of the testing procedure. **The sporting breed will be allotted 1 hour and 30 minutes.**

• **Long-Legged Terriers** - For the practical skills exam of the Long-Legged Terriers, applicants are required to bring their own Miniature Schnauzer, Wire Fox Terrier, Bedlington Terrier, Soft Coated Wheaten Terrier or Kerry Blue Terrier with at least **8 weeks coat growth**. The dog should be bathed, fluff dried, have ears cleaned and toenails trimmed prior to testing. All clipper and scissor work must be done as part of the testing procedure. **The Miniature Schnauzer and Wire Fox Terrier will be allotted 1 hour and 30 minutes while the Bedlington Terrier, Soft Coated Wheaten Terrier and Kerry Blue will be allotted 2 hours. (Optional: If handstripping add 30 minutes).**

• **Short-Legged Terriers** - For the practical skills exam of the Short-Legged Terriers, applicants are required to bring their own Scottish Terrier, West Highland White Terrier, Sealyham Terrier or Cairn Terrier (**Cairn must be hand-stripped**) with at least **8 weeks coat growth**. The dog should be bathed, fluff dried, have ears cleaned and toenails trimmed prior to testing. All clipper and scissor work must be done as part of the testing procedure. **The hand-stripped Cairn Terrier will be allotted 2 hours while all of the remaining short-legged terriers will be allotted 1 hour and 30 minutes. (Optional: If handstripping add 30 minutes, excluding the Cairn).**

• **Written Exams** - A written examination covering the Non-Sporting, Sporting and Terrier breeds currently recognized by the American Kennel Club will be administered as part of each breed test. Registrants should be familiar with the history and visual recognition of all breeds as well as the respective grooming required. **You MUST take a written exam for each breed group to be awarded your certification in each breed group.** Other study materials include the AKC Complete Dog Book (20th edition), AKC Breed ID poster, Notes from the Grooming Table (Verplank), and the NDGA Breed Profiles and study aids.

### **Written Exam Study Materials**

**AKC "Complete Dog Book"**  
20th Edition

Price: \$25.99 - #RHB6265

**Notes from the Grooming Table**

Price: \$54.99 - #WD56895  
(Price's do not include tax/shipping)

**To Order: [www.ryanspet.com](http://www.ryanspet.com)**

**800-525-7387**

**AKC Breed ID Poster**

Price: \$14.59 (rolled in tube)  
\$10.49 (folded flat)

(Price's do not include tax/shipping)

**To Order: [www.akc.org](http://www.akc.org)**

**919-233-9767**

### ***Beautiful Illustrations 40 Pages - Spiral bound Breed Profiles/Study Aids - \$45***

•Non-Sporting profiles in -  
Poodle & Bichon Frise

•Sporting profiles in- American Cocker,  
English Cocker & Springer Spaniel

•Long Legged Terrier profiles in -  
Miniature Schnauzer, Wire Fox Terrier,  
Bedlington, Soft Coated Wheaten and  
Kerry Blue Terriers

•Short Legged Terrier profiles -  
West Highland Terrier & Scottish Terrier,  
Sealyham and Cairn Terrier

•Study guide sheet with sample questions

•NCMG written exam study aids which include:  
Pesticide Usage Brochure,  
Cat Bathing & Grooming Procedures

**\$45 - (includes shipping and handling)**

**ORDER ONLINE AT**

**[www.ndgaa.com](http://www.ndgaa.com)**

# Certification

## Important Testing Information...

### IF YOU ARE NOT YET NDGA CERTIFIED IN ANY OF THE BREED GROUPS...

1. You will not be permitted to take your master exam until at least 2 other phases (non-sporting, sporting & terrier) are completed and you have an overall average of 85% or higher.
2. If you are taking written exam(s) only it is required that you apply for Registered Membership until the time that you complete at least one group and thereby attain NDGAA Certified Status. Practical skills exams are always administered with the corresponding written exams at the same test site.
3. Remember all active certified members are encouraged to advertise their affiliation and certified status with NDGAA. Those groomers who have certified with NDGAA but are not active (have not paid membership fees) are not permitted to use the NDGAA Logo, Certified by NDGAA or NCMG phrase until membership fees are paid up to date.

**If you are Certified in any group(s) please note:**  
Your annual Certified Membership fees must be paid in full at the time of testing.

### Excusal/Dismissal

If an applicant is excused or does not pass he/she may return to any future certification test site of their choice however, reapplication must be made and retesting fee of \$75.00 for practical, \$60.00 for written must be submitted. If both phases were failed (practical & written) full test fee must be submitted.

It is the applicants responsibility to provide acceptable dog(s). **Anyone wishing to retest to upgrade a low but passable practical grade may do so by submitting a \$75.00 retest fee. To raise your average to attain NCMG status it is mandatory that you retake your lowest graded practical skills portion (unless you have an exceptionally low written grade, please call for approval) and submit \$60.00 written retest fee. Any applicant who is excused or not passed is encouraged to review the reasons with the certifiers confidentially.**

#### **Some reasons for being excused:**

- Rough or abusive handling of dogs
- Dogs showing signs of extreme behavior problems
- Dogs w/obvious dirt, mats, parasites/dermatological problems
- Evidence of pre-scissoring/not having required coat length

#### **Some reasons for not passing:**

- Trims rather than those outlined in the breed profile guidelines
- Inability to pass the practical skills exam in the allotted time
- Rough or incorrect scissoring and/or pattern lines
- Serious grooming abrasions or nicks in the skin
- Inability to pass the written test

### USING THE NDGAA LOGO AND

### “NATIONAL CERTIFIED MASTER GROOMER®” PHRASE IN YOUR ADVERTISING

The NDGAA Dog & Striped Pole Logo® and National Certified Master Groomer® phrase are federally registered trademarks of the National Dog Groomers Association of America, Inc. All National Certified Members are permitted and encouraged to use their certified credentials that they have earned through rigorous voluntary testing with NDGAA as long as **certified membership fees** are paid annually.

National Certified, NCMG and Logo usage is suggested for business letterhead, business cards and all forms of advertisements. Your National Certification status and the initials it puts with your name provide instant recognition. You've earned it! Use it to your advantage.

NDGAA certification status is awarded in recognition of an individuals expert grooming skills and at no time be used to imply certification of a business establishment. All National Certified Master Groomers will receive a copy of the standard NCMG logo for use in your advertising, a NCMG lapel pin, as well as a sample press release that may be used for publication in your local newspapers.

### Would you like us to conduct a WORKSHOP/TEST in YOUR area?

Send for an Official NDGAA Workshop and Certification site feasibility form.  
Fill out all portions of the form and mail to:  
NDGAA, Box 101, Clark PA 16113  
(724) 962-2711  
Fax: (724) 962-1919

### How to reach us

NDGAA, P.O. Box 101, Clark, PA 16113  
(724) 962-2711 Fax# (724) 962-1919

website -- [www.ndgaa.com](http://www.ndgaa.com)

email -- [info@ndgaa.com](mailto:info@ndgaa.com)

**PRE-REGISTER ONLINE**

*Published By:*

*National Dog Groomers Association of America, Inc.*

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*Revised Jan. 2019*

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# Workshop/Certification Test Registration Form

NATIONAL DOG GROOMERS ASSOCIATION OF AMERICA, INC.



Office Use Only

Crt # \_\_\_\_\_ Due Date \_\_\_\_\_

Groups \_\_\_\_\_

MOP \_\_\_\_\_

Which Certification Test Site are you preregistering for \_\_\_\_\_

-Please Print Clearly- Please allow 4-5 weeks after passing your exams to receive your breed certificate(s) in the mail.



Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Business Name \_\_\_\_\_ Bus. Phone \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Email address: \_\_\_\_\_ Web Address \_\_\_\_\_

Position - Owner[ ] Co-Owner[ ] Employee[ ] Mobile [ ] How Long? \_\_\_\_\_

**REGISTRATION** Workshop Fee is \$125 pp. \*Members pay \$110 Testing Preregistration Fee - \$125 per breed group.

*Workshop At The Door Fee is \$150 per person. Testing At The Door Fee - \$150 per breed group.*

[ ] - Workshop Registration- \$125 [ ] -\*NDGAA Member # \_\_\_\_\_ \$110 [ ] -Active NCMG \$75

**Please check off the certification testing phases you will be taking at this site:**

If taking the practical skills exam you **MUST** also take the written exam

[ ] Non-Sporting-\$125 [ ] Sporting-\$125 [ ] NCMG Written Exam -\$125

[ ] Terrier-(2 terriers )-\$125 or [ ] Long Legger Terrier \$75 [ ] Short Legged Terrier \$75

This \$125 fee includes both the written exam and the practical skills exam in each breed group

If taking writtens only at this test site fee is \$60 per test - [ ] NS written [ ] SP written [ ] TR written - NDGA Member # \_\_\_\_\_

Total amount enclosed for this workshop/test site ... \$ \_\_\_\_\_

**METHOD OF PAYMENT** I am paying by Check [ ] Discover [ ] Mastercard [ ] Visa [ ] American Express [ ]

Credit Card Account Number \_\_\_\_\_ Sec. Code \_\_\_\_\_

Cardholders Name \_\_\_\_\_ Expiration Date \_\_\_\_\_

CC Billing Address \_\_\_\_\_ Zip Code \_\_\_\_\_

I agree to absolve the Officers and Certifiers of NDGAA of all legal claims for loss of injury to myself, my dog(s) and equipment while attending and participating in any NDGAA workshop/certification test session. I agree to abide by all rules and regulations and to accept the certifier's decision as final and binding.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please mail to:  
 National Dog Groomers Association of America, Inc., P.O. Box 101, Clark PA 16113  
 Ph (724) 962-2711, Fax # (724) 962-1919.  
 Email - info@ndgaa.com  
 www.ndgaa.com

**Go to [www.ndgaa.com](http://www.ndgaa.com)  
 to order the Breed Profiles,  
 pre-register, renew membership  
 PLUS MORE!**

**Certification Testing will be  
offered at this NDGAA Event**

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**Fun In The Sun  
Competition & Trade Show  
held every October in  
Orlando, Fl  
Mini-Workshop  
Contest Dog Testing  
AND  
Private Testing**

# **National Dog Groomers Association of America, Inc.**

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**The Worlds Largest  
Association for the Professional  
Pet Groomer since 1969**

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- ✓World renowned certifiers
- ✓Education      ✓Networking
- ✓Seminars & Trade shows
- ✓Credibility

*National Dog Groomers Association of America, Inc.  
P.O. Box 101, Clark, PA 16113*

*FIRST CLASS*